

GRANADA SANITARY DISTRICT

OF SAN MATEO COUNTY

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MINUTES

SPECIAL BOARD OF DIRECTORS MEETING

July 17, 2003

CALL SPECIAL MEETING TO ORDER

The Special Meeting of the Board of Directors of the Granada Sanitary District was called to order at 7:00 p.m. by Board President Bill Katke.

ROLL CALL

Attending Directors were: President Bill Katke, Vice President Leonard Woren, Secretary Fran Pollard, Treasurer Laura Stein, and Board Member Shawn McGraw.

Attending Staff were: General Manager Chuck Duffy and Legal Counsel Jonathan Wittwer.

GENERAL PUBLIC PARTICIPATION

There were no speakers from the public.

ADJOURN TO CLOSED SESSION

1. Conference with Real Property Negotiator (Government Code Section 54956.8)
Granada Sanitary District Negotiator: Chuck Duffy.

Negotiating Parties: David Cresson and the Granada Sanitary District
Nick Damer and the Granada Sanitary District
Meredith Monica and the Granada Sanitary District

Property for Lease Under Negotiation: Offering bid to lease office space:

504 Plaza Alhambra, El Granada or
30 Avenue Portola, El Granada or
455 Avenue Alhambra, El Granada

Granada Sanitary District Board of Directors to instruct the General Manager as to both price and terms of payment for lease of office space.

RECONVENE TO OPEN SESSION

Board President Bill Katke reconvened to Open Session at 7:37 p.m., and announced that there was no reportable action from Closed Session **because approval rests with another party to the negotiations.**

SPECIAL MEETING ACTION AGENDA

1. Consideration of entering into a new lease for District office space.

Director Stein moved to authorize the General Manager to negotiate and have the Board President sign a standard office lease, after review and approval by District Legal Counsel, with David Cresson for suites 201 and 202 (approximately 1015 usable square feet) of the Building (with 25 unreserved parking spaces) located at 504 Avenue Alhambra, El Granada, California for a monthly rent of \$2100 plus operating expenses on a triple net basis, for two years with options to extend (in the exclusive choice of the District) for either one two-year period or two one-year periods. (Stein/Woren) Approved 5-0.

ADJOURN SPECIAL MEETING

The special meeting was adjourned 7:37 p.m.

SUBMITTED BY:

APPROVED BY:

Chuck Duffy, General Manager

Fran Pollard, Board Secretary

Date Approved: August 21, 2003